工学部長 工学府長 殿 システム情報科学府長

> 学科長 専攻長 主任教授

インターンシップ届

Notification of Internship

種 別 Type	 □ Regular curricular activities □ School Events □ Name of subject () □ Required Course Credit () ※ Please tick applicable box. ※ If you select "Regular curricular activities", please also fill in "Name of Subject".
目 的 Purpose	 □ Development of professional awareness □ Practice for theory of your major field of study □ Other () ※ Please tick all applicable purposes.
実施先企業からの 手当等の状況 Payment from company you do internship	□ No payment □ Transportation Fee □ Food expenses □ Salary □ Other () ※ Please tick all applicable boxes for payment from the company.
実施内容 Contents	Training in advance
実施期間 Internship period 実施先 Company name you do internship	Period: Year Month Day ~Year Month Day (Substance period days) Company name: Address: ※For those who go to foreign internship Type of Visa:□none·□Tourist·□Student·□Other()
参加対象者 Participant	Name: Department/Major: School of Department • Major Graduate School of Department • Major Student ID Number: X If there is more than one person, please attach a name list.
加入している保険名 Name of Insurance	 □ Personal Accident Insurance for Student Pursuing Education and Research (GAKKENSAI) □ Personal Liability Insurance for Student - Supplementary to GAKKENSAI □ 3Other (

^{*} Please see the back for further detail of GAKKENSAI

Explanation for internship that can be covered by Personal Accident Insurance for Student Pursuing Education and Research (GAKKENSAI) – Extract from the explanation of Personal Accident Insurance for Student Pursuing Education and Research (GAKKENSAI)

Only for the internship which is conducted by the university as regular curricular activities, school events or extra-curricular activities can be covered by this insurance.

1. In the case university conducts the internships as regular curricular activities

University or supervisor transacts with internships as classes by lectures, experiments, practical training, seminars or skill practice.

2. In the case university conducts the internship as school event.

• The internship should be carried out an organized school event by the university as one part of educational activities.

OSpecifically, one of the below conditions must be fulfilled to be covered by the insurance.

(1) Individual Agreement system

- ① In the case student or supervisor submits the notification to the university in advance, and the internship is resolved by Vice-Chancellor or Dean (Dean of School, Head of Graduate School) as school event organized by university. (It does not matter either staff or teaching staff of the university attends at the location of the activity or not.)
- ② The university must always comprehend a purpose of school event, content, date and time, and location. Also, a list of participants should be made and kept by the university.

(2) Comprehensive Agreement system

In the case the internship is resolved by Faculty Committee as school event organized by university.

3. In the case university conducts internships as extra-curricular activities

The insurance covers the accident occurred during cultural or athletic activity which is under the supervision of the official university student association*1.

Specifically, the association should be recognized as the official group that carries out internship/volunteer activity and is organized the university student association.

There is Personal Liability Insurance for students who do internship.

- ① The plan is applied to students who join Personal Accident Insurance for Student Pursuing Education and Research (GAKKENSAI).
- ② Personal Liability Insurance indemnifies students injury caused to a third party or property damaged during "regular curricular activities", "school events" and "extra-curricular activities (such as volunteer etc)" and while commuting to and from university.